

PARISH PASTORAL COUNCIL

March 1, 2018

St. Patrick's Church, 7:30 PM

(following 7:00 p.m. mass)

MINUTES

In Attendance: Father Clare, Karen Doyle, Esther Gervais, Melita Cronin, Christine Mills, Mary Blake, Lindsay Sills, Deb McCarthy

Regrets: Mary Helen Van Loon, Tom Ryan

1. **Opening Prayer:** Karen

2. **Approval of Previous Minutes:** approved by Christine Mills

3. **Business Arising from the Minutes:**

It was suggested that the minutes of the PPC meetings be posted on the parish website as a response to results from the parish survey to continue to have open communication with parishioners and to be transparent. It was decided that Deb will email the minutes out to PPC members a couple of days following a meeting for immediate approval, and will then submit or post them to the website. Deb will contact the webmasters directly to see how they would like to manage this piece.

4. **Other Business:**

a) Family Day Breakfast

Karen reported that there were a few less people than last year, but it was still a good turnout. It was estimated that just over 200 people were in attendance. There was quite a few bacon on a bun left over, but the hot dogs were all gone. The attendance in the choir was good, too. A couple of suggestions made for next year were to host a photo booth and to ensure that the sound system is used for all announcements. Another piece of feedback was to make sure the psalm is not a solo, and to ensure all hymns are familiar and conducive to the all parishioners singing along. It was decided that Deb would ask her daughter to create a slide show of the pictures from the breakfast to be shared on the website.

b) Succession of Parish Council Members

The necessary procedure documents have been drafted. The procedure document was shared for feedback at the meeting. Deb will email the letter that Father drafted to the PPC members prior to April 8th for approval. This is the date that it will be shared with parishioners at mass.

Lindsay brought up a question about having a parish rep on the local School Councils. It was agreed that this was a good idea, and in fact it was believed that this was supposed to be in place. Father will follow up with the principals of St. James and St. Columban schools about this.

c) Mission Details and Organization

Details regarding the mission have been in the bulletin for a few weeks now. Father Enzo will preach at all weekend masses. Lindsay will create Facebook announcement with the details, and Deb will ask the schools to send out the information, and will inquire about having it added to website. The CWL ladies have been contacted regarding the reception. Karen will ask some youth volunteers to act as greeters.

d) Mass Times-Feedback and Discussion

A document was shared with the PPC members that summarized the feedback given from parishioners. After reviewing the feedback, it was proposed that St. James will host the 5:00 p.m. mass consistently, and we will continue to alternate Sunday masses as usual for now. Very few parishioners from Dublin seemed to care about the location of the 5 p.m. mass and since there wasn't really a consensus regarding a consistent Sunday morning mass time at either parish, it was decided that it would continue to alternate until the time of the family of parishes is established. It was also decided that we would begin to count attendance at all masses in order to best inform a decision regarding consistent mass times if need be once the Family of Parishes is established. Lindsay will ask Cheryl Ann St-Onge to take attendance from the choir at St. James masses, and Christine will look after

putting a calendar in the choir in Dublin and will ask a choir member to record attendance each week moving forward. Father Clare agreed to draft a notification about the decision regarding mass times to share with PPC members first for approval and input, then it will be shared with all parishioners through an announcement at weekend masses and published in the bulletin.

5. New Business:

- a) A parishioner from St. Patrick's approached Deb inquiring about starting up Sunday School at St. Patrick's once again. It was discussed and decided that if there is interest to organize it, that it would be worth trying it again. Deb will contact the coordinator from St. James parish as well as the parent from Dublin who is interested. If there is interest, this will not likely begin until the fall of 2018. Clarification was sought about the age expectations for Sunday School at either parish. Children who have made their First Communion should not be attending Sunday School.
- b) Photo Directory
Father has been asked about doing an updated photo directory for the parishes. After discussion, it was decided that if some volunteers could be found to organize this, that it would be nice to have it done prior to the establishment of the Family of Parishes. Father Clare will put something in the bulletin asking for volunteers.
- c) Website
Father was approached by Kinkora and St. Vincent de Paul parishes asking if we would be open to merging their website with our new one. Their website has become obsolete like ours did in the fall. It was decided that Father would ask Emily and Lewis if they would be willing to take this on or else ask the parishes if they would have a volunteer to assist with updating their parish information.
- d) Offertory at St. James
Discussion was had about what could be done at St. James church if the greeters were not present to bring up the gifts. It was suggested that the ushers could ask a family prior to mass to bring up the offertory if the greeters did not show up. Father Clare will speak to the ushers about this.

6. Ministry Update (Karen D)

-Out of the Cold walk for Shelterlink, had 17 participants and it went well
-plan to do the Good Friday dramatization of the gospel once again
-program for First Communion- someone from the diocese would like to borrow the program
-Greater Outreach-Karen has an idea of a program to run in our parish community called, Speaking to Sparrows. Karen and Father will discuss this in more depth before our next meeting.

7. Parish Nurse Update (Esther G)

The Call for Conscience campaign was a success. More than 140 email signatures were collected, plus several letters with pre-addressed envelopes were taken. Esther plans to put a thank you note in the bulletin.

8. Next Meeting:

1. Date – May 2, 2018
2. Location – St. James Parish
3. Opening Prayer - Melita
4. Closing Prayer - Lindsay

9. Closing Prayer: Mary